

# **Government College of Engineering, Salem- 11**

*(An Autonomous Institution affiliated to Anna University, Chennai)*



## ***SELF-STUDY REPORT***



### **CRITERION 2**

**2.5.1 Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years.**

*(Submitted to National Assessment and Accreditation Council)*

## Self Declaration

This is to certify that the supporting documents for this metric exceed the 5MB upload limit. Therefore, links to sample documents and some samples are provided in the following pages. Any/all Supporting documents will be provided, if required. All links, documents and images are verified and authenticated.



**IQAC – Chairperson**

**Internal Quality Assurance Cell  
Govt. College of Engineering  
Salem - 636 011.**

**POLICY DOCUMENT ON  
DECLARATION OF RESULTS**

**Anna University :: Chennai – 600 025**  
**Office of the Controller of Examinations**

**Instructions for Processing Result by Result Passing Board of Autonomous Colleges**  
**Affiliated to Anna University for the Students Admitted**  
**from the Academic Year 2021 – 2022**

The Total Marks for each Course (Subject) consists of two Components namely Internal Assessment Marks (Continuous Assessment Marks) and End Semester Examination Marks. In some of the cases, the total marks may be only Internal Assessment Marks.

The declaration of result (Finalization of Grade) is based on the Internal Assessment Marks, End Semester Examination marks and Total Marks of the Subject.

**Passing Requirements:**

Follow the condition in passing requirement approved by the Syndicate of Anna University as given below.

**A student who secures not less than 50% of total marks prescribed for the course [Internal Assessment + End semester University Examinations] with a minimum of 45% of the marks prescribed for the end-semester University Examination, shall be declared to have passed the course and acquired the relevant number of credits. This is applicable for both theory and laboratory courses (including project work).**

**1. Moderation:**

Before finalizing the result, the result passing board shall meet to decide whether any moderation needs to be considered to improve the pass percentage.

The moderation is applicable only for the Marks in the End Semester Examination of the Theory Subjects / Theory cum Laboratory Subjects of any UG programmes, if the overall pass percentage in any subject is less than 65%.

If the pass percentage is less than 65% in one or more courses, then as approved by the Syndicate of Anna University, a general moderation of maximum of 5 marks per student per

semester shall be considered, distributed over one or more courses in order to enable the students "to get pass" in the end semester examinations.

Carry out moderation as per the norms prescribed by Anna University.

## **2. Normalization:**

In some of the Colleges, the number of batches of same subjects may be more than one.

In that case, there may be a chances of two different teachers handling the same subject and doing evaluation. In this case, the marks of different batches may differ from each other batches.

If this is the case, please find the Class Average of each batch separately and the Overall average of the Subject. Further, find the Maximum Mark,(M) for the subject in all the batches.

If the Class Average in some of the batches is very low compared from the Overall Average of the particular subject, then the Marks shall be normalized by **applying multiplication factor**.

For E.g., Let "AV1", "AV2", "AV3", "AV4" are of class averages of Batch 1, Batch 2, Batch 3 and Batch 4. "OAV" is the Overall Average of a Subject.

Let, AV1 and AV2 are less than the OAV. So, Multiplication factor need to be applied for the batch 1 and batch 2.

The Multiplication Factor for Batch 1 (MF1) =  $OAV / AV1$ . (Restricted to 1.1 if the value is  $> 1.1$ )

The Multiplication Factor for Batch 2 (MF2) =  $OAV / AV2$ . (Restricted to 1.1 if the value is  $> 1.1$ )

In any case, the Multiplication Factor should not exceed 1.1 and also, the marks of any candidate with multiplication factor should not exceed the Maximum Mark (M) in that subject even from the other batch students. If exceeds, the moderated mark to be restricted with "M".

## **3. Separating Passed and Failed Marks:**

After Normalization of Marks in each batch, apply the rules for passing with Internal Assessment Marks, End Semester Examination Marks and Total Marks.

Separate the Failed Marks and assign "U" Grade to those Marks.

#### **4. Grades Generation:**

Keep all those passed students Marks in a separate Excel file and Input the file to the Anna University Relative Grading System (AURG) and Run the Program.

The Grades and its Ranges will be generated and written to the Output File "GRADE\_OUTPUT".

There will be Six Letter Grades for Passed Students such as "O", "A+", "A", "B+", "B" and "C".

#### **5. Minutes of the Result Passing Board Meeting and Declaration of Results:**

Now, the minutes of the meeting shall be prepared and signed by all the result passing board members with Grades and Grade Ranges for each subject.

On finalization of the results by Result Passing Board, the results may be declared.

One original Copy of the Minutes of the Result passing Board meeting should be forwarded to the Office of the Controller of Examinations.

After the publication of results, the copy of results (Course-wise, Branch-wise, Year-wise) and Minutes of the Meeting (MoM) to be uploaded in "coe1.annauniv.edu" → Institution Login → College-Code Regular results as PDF.

Also, after successful publication of Revaluation results/Supplementary examination results, the copy of results (Course-wise, Branch-wise, Year-wise) and Minutes of Meeting (MoM) to be uploaded in "coe1.annauniv.edu" → Institution Login → College-Code Revaluation Results as PDF.

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#### **6. Validity of the Grade Ranges:**

The Same Ranges of Grades are applicable for the results of revaluation / arrear / substitute / supplementary examination of that particular subject.

This procedure is applicable for both UG and PG Students.

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**General Instructions to the Result Passing Board Members of the Autonomous Colleges  
Affiliated to Anna University:**

In the meeting of the result passing board, the University nominee is advised to get the following information before passing the results.

Verify the ratio of Internal Assessment (40%) and End-Semester marks (60%) in case of theory courses, Internal Assessment (50%) and End-Semester marks (50%) in case of theory-cum-practical courses and Internal Assessment (60%) and End-Semester marks (40%) in case of practical courses. Some Courses may be evaluated by fully Internal (100%) as per their regulations.

Verify the correlation between the Internal Assessment and End-Semester marks awarded in all courses.

Percentage of mark allocation of Internal Assessment and % of mark allocation of End Semester as per Regulations.

Ratio of internal and external faculty in question paper setting.

Scrutiny of question papers with internal and external faculty members.

Percentage of the external examiners in valuation of answer scripts.

Semester wise result analysis.

Comparison charts of semester wise average internal marks and external marks for each subject.

**Malpractice Cases:**

Verify whether the punishment rules of Anna University or the rules of the college which are above Anna University is followed in case of Malpractice cases.

**Additional Information to be Submitted by the Autonomous  
College to O/O. COE, Anna University**

**I. Branch wise Details**

1. Total Number of students appeared.
2. Number of students passed in all subjects.
3. Average CGPA of the students in each branch year wise

$$\text{Average CGPA of the students} = \frac{\sum_{i=1}^N \text{CGPA}_i}{N}$$

Where N = Number of students in each branch in a particular year.

4. Overall average CGPA for the entire college - 1<sup>st</sup> semester.

$$\text{Overall average CGPA} = \frac{\sum_{i=1}^n \text{CGPA}_i}{n}$$

Where n = Total number of students in all branches in First semester

$\text{CGPA}_i$  = CGPA of an  $i^{\text{th}}$  candidate.

**II. After Revaluation Details**

1. Total number of candidates appeared
2. Number of students passed in all the subjects.



3. Number of candidates received changes in revaluation along with changed marks and change in grade.
4. Average CGPA of the students in each branch year wise after revaluation

$$\text{Average CGPA of the students} = \frac{\sum_{i=1}^M \text{CGPA}_i}{M}$$

Where M = Number of students in each branch in a particular year.

CGPA<sub>i</sub> = CGPA of an i<sup>th</sup> candidate.

5. Overall average CGPA of the entire college (First year)

$$\text{Overall average CGPA} = \frac{\sum_{i=1}^m \text{CGPA}_i}{m}$$

Where m = Total Number of students in all branches in First year.

CGPA<sub>i</sub> = CGPA of an i<sup>th</sup> candidate.

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**ANNA UNIVERSITY :CHENNAI 600025**  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

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**Dr.M.VENKATESAN**  
**CONTROLLER OF EXAMINATIONS**

Lr.No.COE/PA/2019

Date: 05/02/2019

To

Dr.S.Selladurai  
Additional Registrar  
Anna University  
Chennai 600 025

Sir,

Sub: Nomination of alternate member for the Result Passing Board of Government College of Engineering Salem – 636 011 for the Result Passing Board Meeting to be held on 08-02-2019 - Reg.

Ref: Vice-Chancellor's approval dated 05-02-2019.

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As per the direction of Vice-Chancellor, I am to inform you that you are nominated as a member of the Result Passing Board of the Government College of Engineering Salem – 636 011 to be held on 08-02-2019.

You are requested to attend the meeting and give your valuable suggestions and recommendations as per the University norms. The Uniform guidelines to be followed for the result passing board of the Autonomous Colleges is enclosed herewith.

Yours faithfully,

CONTROLLER OF EXAMINATIONS i/c

Encl: As above

## UNIFORM GUIDELINES TO BE FOLLOWED IN RESULT PASSING OF AUTONOMOUS COLLEGES

The Result Passing Board shall meet after the valuation of End Semester examination answer scripts to analyse the performance of students.

In the meeting of the result passing board, the University nominee is advised to get the following information before passing the results.

- % of mark allocation of Internal Assessment and % of mark allocation of End Semester as per Regulations.
- Ratio of internal and external faculty in setting question paper setting.
- Scrutiny of question papers with internal and external faculty members.
- Percentage Involvement of internal and external examiners in valuation of answer scripts.
- Semester wise result analysis.
- Comparison charts of semester wise average internal marks and external marks for each subject.

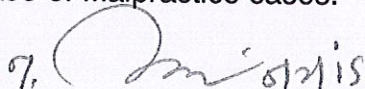
After obtaining the complete information, the results may be assessed. After thorough analysis, the following moderation may be considered, if required.

- Being an autonomous institution, the course-wise moderation shall not be recommended.
- ***In case of Under Graduate programmes, a general moderation of maximum of 5 marks per student per semester may be considered, distributed over one or more subjects in order to enable the students "to get pass" in the end semester examinations.***
- A separate moderation called degree moderation (maximum of 15 Marks) may be recommended by the Result Passing Board to enable students to pass a single course or to a maximum of two courses provided they qualify for the award of degree.
- No moderation shall be considered for Post-Graduate programmes.

On finalization of the results by Result Passing Board, the results may be declared by incorporating the recommendations.

### Malpractice Cases:

Verify whether the punishment rules of Anna University (enclosed) or the rules of the college which are above Anna University is followed in case of Malpractice cases.

  
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015  
066  
75/25  
60/40  
2nd year